



Community Grant Distribution Policy

The objective of the Trust is to raise money for distribution to local charities and community organisations through a variety of fundraising events. The total amount of funds available for distribution will be determined by the Trustees / Committee each year based on the level of reserves at year end, having due regard to maintaining compliance with reserves policy.

Applications from organisations will be invited during November by way of post on the Trust’s website (www.thaxtedfayretrust.com) and by notices in the parish council newsletter and the ABC&U churches magazine, with a deadline for receipt by the Trust of 31 December. Application forms will be available by download from the website. Applications will be assessed for eligibility in January and the amount available for distribution will be split between the successful applicants at the Trustees / Committee’s discretion. Payments as agreed will be distributed by the end of February.

Criteria to be met:

- Not-for-profit organisations
- Not personally owned or for personal gain organisations
- Serving the community of Thaxted
- Located in the parish of Thaxted

Consideration will be given to applications made other than in the application period should they relate to specific requests for earlier funding in relation to a major project or where the timing of the funding is significant. The sum of any distribution resulting from such an application will be determined by the Trustees / Committee.

Occasional donations out with the application process may also be made to charities nominated by local organisations assisting / displaying at events at no cost, in acknowledgement of their contributions to the event. The amount of any such donation will be determined by the Trustees / Committee and will be made at the time of the event.

Any Trustee / committee member involved in determining the grants must declare any interest they have in any of the applicant organisations and must abstain from voting on that particular determination. A template of the application form is attached to this policy.

This policy will be reviewed each year at the Trust’s AGM.

Signed:

Position:

Signed:

Position:

Date: